



MT Council on Developmental Disabilities  
Policy # 7.1  
Adopted June 19, 2008, REVISED October 17, 2008

## **COUNCIL COMMITTEES & WORKGROUPS**

It is the policy of the Council to use a committee structure to complete its work and to conduct all other business of the Council outside of meetings of the full Council. Committees and workgroups develop recommendations for Council consideration and adoption.

### **GOVERNANCE COMMITTEE**

The Governance Committee shall be composed of one-half of the membership of the Council. The committee members shall elect a Committee Chair and Vice Chair annually. The responsibilities of the Governance Committee are to review and revise bylaws, policies and procedures and recommend changes to the full Council for action as appropriate. These duties are in addition to duties delegated to the Governance Committee through Council policies.

### **PUBLIC POLICY COMMITTEE**

The Public Policy Committee shall be composed of one-half of the membership of the Council. The Committee members shall elect a Committee Chair annually. This committee shall be responsible for activities associated with legislation and information dissemination of Council public policy and programmatic position statements. The Public Policy Committee has the responsibility to review public policy issues, develop public policy positions, prepare legislative agendas and make recommendations to the full Council. These duties are in addition to duties delegated to the Public Policy Committee through Council policies.

The Executive Director shall be responsible for ongoing monitoring and reporting of activities of legislative action/issues pertinent to the council. The Executive Director shall compile relevant legislative information and present it to the committee. Legislative issues that do not emerge until the legislative session and that may be appropriate for Council involvement, will be identified and analyzed by the Executive Director and referred to the Committee for action.

### **WORKGROUPS**

Each year the Council shall establish two (2) workgroups to support and advise the full Council on specific life goal areas set for in the Council's 5-year plan of action. The workgroups deal with state plan development, oversight of implementation and the budget allocated to the plan activities. Each Council member shall serve on one workgroup of their choosing.